



**INDIAN INSTITUTE OF TECHNOLOGY**

**KHARAGPUR – 721 302, INDIA**

*Sponsored Research and Industrial Consultancy*

**Mr. Rajarshi Banerjee**

*Administrative Officer (Projects)*

**ADVERTISEMENT NO. : IIT/SRIC/R/CCC/2026/106, DATED May 30,2026**

Applications are invited on plain paper for the following assignment in a purely time bound research project undertaken in the Department of Centre For Educational Technology of this institute for a period of one year from the date of joining with a provision of extension for a maximum period up to four years or termination of the project, whichever is earlier, based on performance.

1. Name of the temporary assignment : 1) Project Assistant [PA] 2 post/s
2. Name of the temporary research project : Central Sector Scheme for MOOC Compliant E-Content Creation  
(Project Code – R/CCC)
3. Name of the Sponsoring Agency : MHRD, Department of Higher Education, NMEICT, New Delhi
4. Consolidated Compensation (per month) : 1) Rs. 45000 - 45000 /-  
(depending on qualification and experience)

**5. Qualifications & Experience :**

1) Rs. Minimum 10th pass from any Central Govt./State Govt./Private Institution. Minimum of 5 years of experience in office support functions, filing and record keeping system, receive and dispatch of official communications in any Govt/reputed private organization.

Knowledge in technical assembling of audio and video equipment/recording of video courses under SWAYAM/handling professional still camera.

Good oral communication skills and pleasant, friendly disposition. /-

The qualifications and experience prescribed are the minimum and mere possession of the same does not entitle a candidate to be called for the interview.

(Rajarshi Banerjee)