



भारतीय प्रौद्योगिकी संस्थान खड़गपुर  
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR



**Administrative Notification No. 44 / 2025 Dated November 19, 2025**

Sub: Review of time limitation of 03 months from the date of joining for new entrants applying to the Post Retirement Medical Scheme (PRMS)

The undersigned is to convey that based on recommendation of the Review Committee on the above subject matter, the Competent Authority has been pleased to approve the following:-

- (i) The time period of 03 months for the new entrants for applying to the PRMS is removed.
- (ii) A permanent employee is allowed to join the Post Retirement Medical Scheme (PRMS) at any time during his/her service period, even on the day of superannuation by depositing/deducting the requisite amount from the pensionary benefit.

The aforesaid guidelines will be applicable with effect from 19.11.2025 and this notification will supersede all earlier notification regarding timeline for joining PRMS.

कुलसचिव / Registrar

**Copy to:-**

1. All Deans / Associate Deans
2. All Heads of Department/Centre/School/Section/Unit
3. All Chairpersons / Professor-in-Charge
4. Chairman, HMC
5. Chief Vigilance Officer
6. Nodal Officer (Security)
7. Chairman, ERP
8. Head, Institute Information Cell(IIC)
9. Head, B.C Roy Technology Hospital
10. Librarian, Central Library
11. President, Technology Students' Gymkhana
12. All Warden / Assistant Wardens, Halls of Residence
13. Chief Engineer/Supdt. Engineers/Sr. Executive Engineers/Executive Engineers
14. All Joint Registrars/ Deputy Registrars/ Assistant Registrars/Executive Officers
15. Senior Executive Officer (E) – **with a request to report the matter to the next BoG meeting**
16. Public Relations Officer
17. Secretary to Director
18. Secretary, Deputy Director's Office
19. Secretary, Registrar's Office
20. Apna IITKGP