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Department of Mining Engineering Indian Institute of Technology, Kharagpur

With Resource personal co-operation from

Ministry of Labor, Ministry of Rural Affairs, IBM,
PCBs and other Regulatory bodies

Announces

Full 5 day Intensive Course 3rd to 7th

January, 2019

On

“ Ethical and Legal Outsourcing Practices for India”

(Course Code: ‘ELOPI’2019)

at

IIT, Kharagpur

Introduction:

Outsourcing is “an agreement in which one entity (public, government or private organizations) contracts-out a part of existing internal activity to another entity” It involves the contracting out of a business process and operational, and/or non-core functions to another party. Increasingly, various forms of outsourcing are becoming popular and the boundaries are dissolving. Even, what used to be one time considered as “core business” is now being given away for outsourcing. While the cost advantage is the main reason for its wide acceptance, the practice is not without the risk of project delays, suspension of work, legal entangles, talent shortage, severe compromises and unsustainability.

Asked by the Government of India, IIT Kharagpur is for the first time in India, proposing a short course to deliberate on how outsourcing can be made more ethically and legally proof, encouraging best practices and drawing large and sustainable players in the market.

1	Outsourcing basis and Reverse Auctioning	6	Creating provisions in contract for healthy competitiveness
2	Contract preparation	7	Goodwill and employee protection
3	Legal and procedural safeguards	8	Work supervision, inspection and controls.
4	Buyer (of services) and contractor relationship	9	Buyer legal and ethical responsibility
5	Role of healthy competitiveness in contracts	10	Common asset management

Course Materials

The course material will contain compilations of all the important global developments in the areas of modern mining, its challenges and solutions apart from the lecture materials. The lecture materials will be given in books, DVDs and via emails.

Who should attend the Course:

The course is targeted to the executives involved in similar works in:

- 1). Large Industries like coal, metal, oil & gas, steel, thermal power, hydropower, building, road and bridge construction and tunneling, etc.
- 2). Defense : army, navy and air commands and cantonments.
- 3). Public and municipal bodies, like public health, municipal services, water distribution services
- 4). Outsourcing document preparation in all places and order management.

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Fees paid on or before 18th December, 2018

- a) Individual : Rs.26,000=00 (Rs. Twenty Six thousands only)
- b) Group (not less than 3 individuals) : Rs.24,000=00 per person (Rs. Twenty four thousands only)
- c) Group (not less than 5 individuals) : Rs. 22,000=00 per person (Rs. Twenty two thousands only)

*** Please add 18% GST to the amount.**

Fees paid after 18th December,2018

- a) Individual: Rs.32,000=00 (Rs. Thirty two thousands only)
- b) Group (not less than 3 individuals) : Rs.30,000=00 per person (Rs. Thirty thousands only)
- c) Group (not less than 5 individuals) : Rs. 28,000=00 per person (Rs. Twenty eight thousands only)

*** Please add 18% GST to the amount.**

Other Details:

The course is non-residential in nature. Guest House booking will be done by IIT, Kharagpur only on request. Failure to book any suitable accommodation at the later stages can not be purported to be the failure of the organizers. To avoid disappointment, please nominate and book early. The tariff will be provided on request.

Important:

Please note nominations would be considered as confirmed participation and would remain chargeable to the extent of a regular candidate as above, even if the candidate or his/her replacement fails to turn up. IIT, Kharagpur will not be in a position to negotiate on the above.

Payment Mode:

All the payments have to be made in bank draft in favour of "CEP-STC, IIT, Kharagpur", payable at Syndicate Bank, IIT, Campus, Kharagpur. All bank at par claques and bank drafts are acceptable. For electronic transfers please see below.

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Bank Details and Electronics Transfer: Mechanism

Name of the Account:	CEP-STC, IIT Kharagpur
Banks Name:	Syndicate Bank
Branch Name:	IIT Kharagpur
Account No. (as appearing on the Cheque book):	95562200002955
IFSC Code (Indian Financial System code for RTGS):	SYNB0009556
PAN No:	AAAJ10323G

Strength:

Apart from world class faculty the department has state of the art laboratories for Environmental Pollution and Control, Clean technology lab, safety and human factors lab, rescue and disaster management, and ventilation labs. Other Institute laboratories will also be put to use.

Faculty:

The eminent resource persons and faculty of IIT, Kharagpur and other institutes, and personnel from the industry will conduct the lectures and demonstration.

About the convener:



Dr. Jayanta Bhattacharya, FNAE is a professor of standing in Mining and Environmental Engineering. He is involved with many organizations on fixing outsourcing standards and ethics. He has 8 books and more than 100 technical papers in many national and international journals. He works with many public and private agencies as consultants and advisors.

Address for Communications:

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